

DCP 204 Working Group Minutes

Meeting Name	DCP 204 Working Group Meeting
Meeting Number	12
Date	24 March 2015
Time	10:00
Venue	Web-conference

Attendee	Company
David Brogden [DB] (Chair)	SSEPD
David Boyer [DB]	UKPN
Emslie Law [EL]	SSE
Helen Fosberry [HF]	E.on
Keren Kelly [KK]	Npower
Rory McCarthy [RM]	Ofgem
Rosalind Timperley [RT] (Secretariat)	ElectraLink Limited

Apologies	Company
Paul Saker [PS]	EDF energy
Peter Morgan [PM]	DECC
John Lawton [JL]	ENWL
Dominique Tilquin [DT]	SSEPD
Andrew Monks [AM]	SSE

1 ADMINISTRATION

- 1.1 The minutes of the last meeting were approved without amendment.
- 1.2 All Working Group members agreed to the terms set out in the “Competition Law Dos and Don’ts” document.
- 1.3 The group reviewed the open actions. Updates on all actions are set out in Appendix A.

2 REVIEW OF CHANGE REPORT

- 2.1 The Working Group reviewed the latest version of the DCP 204 Change Report. The updated Change Report, with amendments agreed at the meeting shown as tracked changes, is provided as Attachment 1.
- 2.2 During the review of the Change Report, ElectraLink took an action to make the following amendments to the document:
 - Add a summary of the comments received via email from Paul Saker to paragraphs 5.6 and 5.9 of the report.
 - Amend section 7.22 so that it gives a generic overview of why Load Managed Areas exist (it is currently specific to SSEPD).

Action 12/01: ElectraLink**3 REVIEW OF DCP 204 LEGAL TEXT**

- 3.1 The group reviewed the amendments that the DCUSA legal advisor had made to the DCP 204 legal text. During this review, the Working Group considered the revision that had been made to the definition of “Load Switching Device” and agreed that it should be further revised.
- 3.2 It was also agreed that paragraph 8.3 (d) should be amended to make the wording more consistent with earlier similar paragraphs, and that paragraph number references should be corrected in paragraph 12.2. An updated version of the legal text containing the amendments made during the meeting is provided as Attachment 2.

4 REVIEW OF TERMS OF REFERENCE

- 4.1 Attendees reviewed the DCP 204 Working Group Terms of Reference (TORs) and agreed that the all activities required in accordance with the TORs had been completed.

5 WORK PLAN

- 5.1 The next steps for DCP 204 were agreed as follows:
- ElectraLink to update Change Report and circulate to Working Group members for review by 31 March;
 - Working Group members to review Change Report and confirm that they are happy with it by 7 April 2015; and
 - Change Report to be submitted to the DCUSA Panel on 8 April 2015.

6 ANY OTHER BUSINESS

- 6.1 There were no items of any other business.

7 NEXT MEETING

- 7.1 No further meetings of the group are planned.

APPENDIX A: SUMMARY OF ACTIONS

NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
11/02	To ensure that LMA notifications are included within the scope of work for future registration systems changes, consider responding to the Ofgem consultation on 'Moving to reliable next-day switching: Consultation on Target Operating Model and Delivery Approach' ¹ .	All	
12/01	<p>Update the DCP 204 Change Report to:</p> <ul style="list-style-type: none">• Add a summary of the comments received via email from Paul Saker to paragraphs 5.6 and 5.9 of the report.• Amend section 7.22 so that it gives a generic overview of why Load Managed Areas exist (it is currently specific to SSEPD).		

¹ <https://www.ofgem.gov.uk/publications-and-updates/moving-reliable-next-day-switching-consultation-target-operating-model-and-delivery-approach>

ACTIONS AGREED CLOSED AT THE MEETING

Action Ref.	Action	Owner	Update
09/01	Provide information on why Load Managed Areas (LMAs) exist so that this information can be captured in the Change Report (e.g. investment would be needed in new subsea cable).	DNOs	On going SSEPD received Action on other DNOs to provide information Closed
11/01	Confirm whether you are happy with the updated LMA notification template.	Suppliers	<p>Npower feedback:</p> <ul style="list-style-type: none"> • The naming of the .csv file will need to be clear to ensure that suppliers can link it back to whether the content is for an LMA, SRN, or Emergency SRN. This could be ascertained from the content of the .csv and then comparing it against the various tabs but it would be helpful to make this clear. ElectraLink to update guidance tab to state that individual files should be produced per LMA, SRN and Emergency SRN notification for each notice. There should be a common naming convention (e.g. "DNO ID_LMA.csv", "DNO ID_SRN.csv" and "DNO ID_ESRN.csv" • Do you know if we reached a conclusion on the discussions that we had around encryption? I believe that we stated that there were no issues with sharing the MPAN level data because this sort of information was already being provided through the 'golden disk'. This is encrypted when it is sent although the Security Expert Group that are convened by Gemserv are looking at alternative more modern secure methods for doing this. Is this something that we should be exploring further? The Working Group discussed this comment and noted

			<p>that they would progress as planned unless any members raise an issue on this matter. It was confirmed that the csv files will be issued via email.</p> <p>EDF Feedback:</p> <ul style="list-style-type: none">• We have no issues with the proposed LMA notification template. <p>Closed</p>
11/03	Capture within the DCP 204 Change Report that the Working Group believe that when registration systems are redeveloped, notification information should be incorporated into these systems.	ElectraLink	Closed
11/04	Capture in the DCP 204 Change Report that new load switching regimes are covered off under the BSC processes and thus do not require consideration within the DCP 204 legal text.	ElectraLink	Closed